MEF University

**Checklist for Ethics Committee Application on Human Research**

Researchers who applied to MEF University Ethics Committee should deliver all the requested documents listed below with their applications in order to get ethics approval. Please mark the relevant options and attach the signed form to your application.

Documents provided with ethics application for .......................(Project Title)......................... research project

Detailed Project Proposal (APA Format) Attached ☐

Ethics Committee Application Form for Evaluation Attached ☐

Informed Voluntary Participation Form Attached ☐

Materials for participant call (advertisement, poster, e-mail, etc.) Attached ☐ Will not be used\* ☐

Criminal record for researcher except university employees Attached ☐ Will not be used ☐

Ethical Approval Form for Researches with Child Subject Attached ☐ Will not be used ☐

All questionnaires, demographic form, tests, interview questions Attached ☐ Will not be used\* ☐

After research information form Attached ☐ Will not be used\* ☐

Supportive foundation letter Attached ☐ Will not be used ☐

Budget and potential financial resources Indicated ☐

Check List (all the checks and signatures are completed) Attached ☐

All the documents listed above are included in the application folder as it should be.

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Name & Surname of the Research Coordinator Date & Signature

\*In case of “Will not be used” option is chosen; a brief explanation should be added to this form.