

ENGINEERING FACULTY

INDIVIDUAL COLLEGE ADVISING

FORM



College advisor helps students think about many aspects of their college career including class options each semester, their educational and personal goals, possible majors and careers, co-curricular opportunities that may interest them, and many other things. At minimum, advisors contact their students once per semester to discuss these and hence to improve their academic progress and career readiness. This meeting will be reported using the **College Advising Form**.

Any student earning one F or two D grades at the end of a semester or placed on probation list will be contacted by her or his advisor for a mandatory meeting. This meeting will focus on the student's academic progress, and the result of the meeting will be reported using the **Individual College Advising Form**.

ADVISOR INFORMATION

Name of Advisor:	Semester:
Program:	Date:

NOTES ON INDIVIDUAL MEETING

Name of Student:	Math & Science Credits	Total Credits	GPA
Name Surname (Sample)	20 (Sample)	100 (Sample)	2.9 (Sample)

NOTES*: The student had two D's and 1 F at the end of the past semester and is currently in the probation list (Sample.)

*Please first give a brief information about the academic record of the student.